

Volunteer Application Form

Volunteer role you are interested in (If known):

Title (Mr, Mrs, Miss, Ms etc)

Name:

Address:

Postcode:

Email:

Tel (home): Tel (Mobile):

Car driver: Yes/No Date of birth

Availability

We know how valuable your time is, so we try to suit your availability to the volunteering opportunity. Please indicate when you are available (eg Mondays, weekends only, negotiable etc.):

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.....
.....

**What has attracted you to the idea of volunteering with Age UK South Tyneside?
(Tick as many boxes below as you want)**

Help older people Learn new skills Make new friends

Build confidence Other – please specify

Do you have any skills or experience you think would be useful to us?

.....
.....
.....

How did you hear about volunteering with us?

- Facebook
- Through a friend
- Other (please give details)
- Leaflet
- Volunteer Bureau
- Website
- Talk/Presentation

References

In the interests of yourself and the people with whom you will be volunteering, we need a reference from two people who have known you for at least 2 years. They must not be relatives. If your circumstances mean you are unable to do so, we will be happy to discuss this further with you

| | |
|---|---|
| Name _____ _____ Address _____ _____ _____ Postcode _____ Telephone _____ Email _____ Relationship to you _____ | Name _____ _____ Address _____ _____ _____ Postcode _____ Telephone _____ Email _____ Relationship to you _____ |
|---|---|

**In Case of an emergency, who would we contact on your behalf?
(e.g. Next of kin, neighbour or close friend)**

Title (Mr, Mrs, Miss, Ms etc):

Name _____

Tel No: Home _____

Mobile _____

Criminal convictions

Some of our work brings us into contact with vulnerable people. For their safety, we may need to carry out a criminal records check for certain volunteer roles.

Having a criminal conviction will not automatically disqualify you from volunteering with us.

Your information

Information on our database is strictly confidential and we do not pass on any personal data about you to outside organisations and/or individuals without your express personal consent.

In accordance with the Data Protection Act 1998, I agree that Age Concern Tyneside South may hold and use personal information about me for volunteering reasons and to keep in touch with me. This information, including that contained in this application can be stored on both manual and computer files.

Signature:

Date:

Thank you for taking the time to complete this application form

Please return the application form to:

Volunteer Co-ordinator

ACTS

29 Beach Road

South Shields

NE33 2QU

Tel: 0191 4566903

Email: info@ac-ts.org.uk

Equal Opportunity Monitoring

We are an equal opportunities employer. The aim of our policy is to ensure that volunteers do not receive less favourable treatment on the grounds of race, colour, ethnic or national origin, religious belief, political opinion or affiliation, sex, marital status, sexual orientation, gender reassignment, age or disability, or is disadvantaged by conditions or requirements which cannot be shown to be justifiable.

Our selection criteria and procedures are frequently reviewed to ensure that individuals are selected, promoted and treated on the basis of their relevant merits and abilities.

All employees are given equal opportunity and are encouraged to progress within the organisation.

We are committed to an ongoing programme of action to make this policy fully effective. To ensure that this policy is fully and fairly implemented and monitored, and for **no other reason, would you please provide the following information:-**

I would describe my ethnic group and gender as:- (please tick one box for your ethnic group and one box for your sex)

A) White

- English Scottish Welsh Irish
 Any other White background, please specify

B) Mixed

- White and Black Caribbean White and Black African White and Asian
 Any other Mixed background, please specify

C) Asian, Asian British, Asian English, Asian Scottish or Asian Welsh

- Indian Pakistani Bangladeshi
 Any other Asian background, please specify

D) Black, Black British, Black English, Black Scottish or Black Welsh

- Caribbean African Any other Black background, please specify

E) Chinese, Chinese British, Chinese English, Chinese Scottish or Chinese Welsh or other Ethnic Group

- Chinese Any other background, please specify

F) Gender

- Female Male Other